

# Silver Oaks Homeowners Association, Inc.

## A Non-Profit Corporation

Dear Homeowner(s):

Silver Oaks will reconvene their Annual Meeting of the Membership on Thursday, January 23, 2025 at 6:30 PM as quorum was not present for the previously scheduled meeting. This meeting will be held virtually. All proxies, and in-person attendance will be counted for quorum purposes as well as the online voting and received absentee ballots.

Please note the following schedule for the election of Board Members:

**Call for Candidates (December 18, 2024 – January 2, 2025 at 12:00 pm):** Any homeowners interested in running for the one (1) open position for the Board of Directors, please fill out and return the Candidate Profile Form. This can be accomplished 2 ways –1) email a completed copy to [Michelle@lifetimehoamanagement.com](mailto:Michelle@lifetimehoamanagement.com) (Note Candidate Form in the Subject Line) OR 2) mail or hand deliver a completed paper copy to Lifetime HOA Management, 18585 Sigma Rd., Ste. #104, San Antonio, TX 78258. Once received by any of these means your name will be placed on the ballot.

**Online Election Begins: January 3, 2025, at 12:00 pm.** Homeowners can vote for candidates online (“Homeowner Portal”), absentee ballots (Emailed or Mailed), or may hand deliver ballot in person at the Lifetime HOA Management office. Voting during the virtual meeting will not be permitted.

**On-Line Election Ends: January 17, at 12:00 pm.**

**Election Results: January 23, 2025,** during the 2024 Annual Membership Meeting.

In accordance with our association's regulations, in the event of a reconvening due to a lack of quorum at a previous meeting, the quorum required shall be adjusted to half of the original quorum requirement. As the quorum at the preceding meeting was set at 5%, *we now need to ensure that at least half of this percentage of the community's participation is present at the upcoming meeting for it to proceed and allow for essential elections to take place.* This meeting holds immense importance for the community, your attendance and active participation are highly valued and appreciated.

In the event that quorum is not present during the 6:30 PM meeting, we will reconvene on January 23, 2025 at 6:45 PM at the same meeting link provided on the agenda (page 3).

In the event that quorum is not present during the 6:45 PM meeting, we will reconvene on January 23, 2025 at 7:00 PM at the same meeting link provided on the agenda (page 3).

In the event that quorum is not present during the 7:00 PM meeting, we will reconvene on January 23, 2025 at 7:15 PM at the same meeting link provided on the agenda (page 3).

Lifetime HOA Management  
18585 Sigma Rd., Ste. 104 San Antonio, TX 78258  
Phone: 210-504-8484 or Email: [Contact@LifetimeHOAManagement.com](mailto:Contact@LifetimeHOAManagement.com)  
Website: [www.lifetimehoamanagement.com](http://www.lifetimehoamanagement.com)

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**Please note the deadline to submit your proxy is Wednesday, January 17, 2025, at 12:00 pm.**

***ALL COMPLETED PROXIES MAY BE TURNED IN BY THE FOLLOWING METHODS:***

- Mailed or dropped off to Lifetime HOA Management 18585 Sigma Rd, Suite 104 San Antonio, TX 78258
- Dropped off to The Board of Directors at 7946 Oakwood Pines, San Antonio, or emailed to allen.pearce.mishler.hoa@gmail.com
- Emailed to Michelle Lang at Michelle@lifetimehoamanagement.com

For your convenience, the deadline and meeting date will be posted on the community calendar located on the “Homeowner Portal” under the “Calendar.” You can login into your account at [www.lifetimehoamanagement.com](http://www.lifetimehoamanagement.com). In addition, please ensure your email has been updated to receive reminders.

We encourage your participation in this process to ensure we have quorum to conduct the meeting and validate the election. As you know, the Board of Directors makes important decisions for the community.

If you have any questions, please do not hesitate to call Michelle Lang at 210-504-8484 or email at michelle@LifetimeHOAManagement.com.

Regards,  
Board of Directors

*Lifetime HOA Management*  
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**Board Member Candidate Profile**

Please fill out this form if you are interested in running for the Board of Directors. Individuals must be able to commit to a full term and give 5–10 volunteer service hours each month. Board members must respond to e-mails and attend >75% of the meetings. Once the form is completed, please provide by email to: (Michelle@LifetimeHOAManagement.com) or standard mail or hand delivered to:

Lifetime HOA Management (18585 Sigma Rd., Ste. #104, San Antonio TX 78258.

Name:	Phone Number:
Address:	Email Address:

PLEASE TELL US ABOUT YOURSELF (SPOUSE, KIDS, HOBBIES/INTERESTS, ETC.):

WHY YOU WOULD LIKE TO BE ON THE BOARD:

**Due January 2, 2025, by 12:00 pm**

**Silver Oaks Homeowners Association, Inc.**  
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**2024 ANNUAL MEETING – PROXY FORM**

**To attend by Proxy, complete AND return this page only.**

(please check option #1 below as this meeting will be held virtually)

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**KNOWN ALL MEN BY THESE PRESENT**, the undersigned Homeowner in Silver Oaks Homeowners Association, Inc. does hereby constitute, authorize, and appoint: **(please check one of the options below)**

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**OPTION #1** – This proxy is to be used for quorum purposes only.

*Unless terminated sooner, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.*

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Owner's Name (Printed)

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Signature of Owner

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Owner's Property Address

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Date

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### ANNUAL MEETING AGENDA

Thursday, January 23, 2025, at 6:30 p.m.

#### LOCATION

Virtual Only – Microsoft Teams

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 256 375 680 603

Passcode: x7a7Gf9s

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1. Call Meeting to Order
2. Determination of Quorum
3. Approve Previous Annual Meeting Minutes
4. Financial Report
  - a. 2025 Budget
5. Committee Reports and New Business
  - a. Board report
  - b. ACC report
  - c. Violation report
  - d. Social events recap
  - e. Call for volunteers
6. Election of Board Members
  - a. Election Ballot Results
7. Question and Answer
8. Adjournment

*Lifetime HOA Management*

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